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| [Governing School Name ] **Teen Parent Unit – 20xx Annual Progress Report**  **Reporting period: Annual report** is due no later than April of the following year.  This report asks for information on all students who have been enrolled in TPU for 3 weeks or more within the reporting period.  *The information provided in this report should be non-identifying unless permission to publish has been obtained in writing from all identifiable parties.* |
| Purpose: This progress report will be used by the Ministry of Education to:   * evaluate outcome data to assess national trends for this group of students * report on the progression and achievement of priority learners * ensure accountability for public funds |

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| **Reporting measure description** | **Report actual** |
| **How many?**   1. Total number of students who have been enrolled over the reporting period |  |
| 1. Total number of student exits within the reporting period |  |
| 1. Total number of students who have been enrolled for 3 weeks or more within the reporting period[[1]](#footnote-1). |  |
| **How well?**   1. Total number of ILPs that meet the minimum criteria described in the Detailed Service Description |  |
| 1. Total number of students who have made improvements in their attendance? |  |
| 1. Total number of students who have demonstrated progress in developing their career competencies and/or progress towards transition goals   . |  |
| 1. *The ILP minimum criteria is outlined in the 2016 TPU MoU; Appendix One- Service Description.* 2. *Attendance rates can be gathered as per your standard SMS systems.* 3. *Please note the method of measuring ‘lift in achievement’ is as determined by the Board. This will differ depending on the year level of students and testing tools utilised.* 4. *Tools such as the Career Education Benchmarks (*[*http://www.careers.govt.nz/practitioners/planning/career-education-benchmarks/revised-career-education-benchmarks-secondary/*](http://www.careers.govt.nz/practitioners/planning/career-education-benchmarks/revised-career-education-benchmarks-secondary/)*) or the NZ Career Education and Guidance resource on TKI may support the development of effective ILP goals related to career competencies and transition.* |  |
| 1. Total Number of students who have demonstrated a lift in numeracy.   Please list the assessment tools used. |  |
| 1. Total Number of students who have demonstrated a lift in literacy.   Please list the assessment tools used. |  |
| **Is anyone better off?**   1. Total Number of students who successfully transitioned into further education or training? |  |
| 1. Total Number of students who successfully transitioned into employment? |  |

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| **Narrative Report** |
| 1. Describe your highlights from the period, including improvements students have made in the following areas (please note you do not need to report on highlights for every student):  * achievement and attendance * health and wellbeing * key competencies     . |
| 1. What issues have arisen over the reporting period? |
| 1. Any other key points from the reporting period? (optional) |

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| 1. **Please attach a financial statement for this calendar year.**   A financial statement is required to evidence how the funding has been spent, including any funding retained for administration costs. |
| **Note that the information provided should be non-identifying unless permission to publish has been obtained in writing from all identifiable parties.** |

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| Signed: |  |
| Date: |  |
| Name: |  |
| Position: |  |

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| **Report due date** |
| No later than April of the following year. |

**Name of Teen Parent Units:**

**NSN Snapshot- Please complete for all students who have been enrolled over the reporting period.**

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|  | **NSN Number**  *Add more rows as required* | **Year level** | **Ethnicity** | **Enrolling school** | **Date of enrolment** | **Date of**  **exit** | **Exit Destination\*** |
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**\*Exit Destination.** Please choose one of the following:

Returned to school; Employment; Training course; Alternative Education; Turned 16 – finished schooling; Deceased; Te Kura Correspondence School; Home education exemption; In Oranga Tamariki – Ministry for Children (or other agency) care; Detained in custody.

1. [↑](#footnote-ref-1)